formatta

ACCESS ENTERPRISE FORMS MANAGEMENT

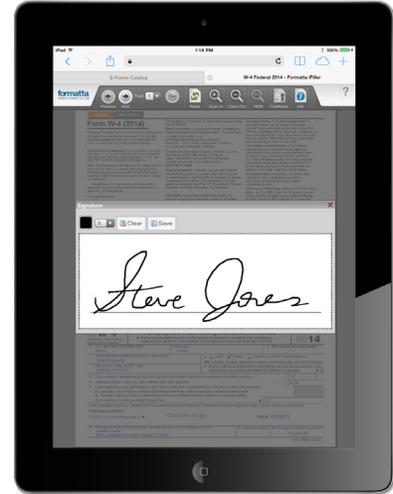## Formatta Digital + Electronic Signatures

Collect Secure, Auditable Signatures Without Paper and Ink

A key reason that people stick with paper forms is the misconception that signatures on paper are more valid and secure than digital or electronic ones. Formatta's signature options eliminate this concern so you can experience all the benefits of going completely paperless — like dramatically lower costs, reduced risks and more.

With our technology, you can **capture more secure, authentic and legally binding signatures** on e-forms in several different ways. Whether you require PKI-based digital signatures, paperlike wet signatures, signature device capture, or integration with leading e-signature software, our products have you covered with signatures that have countless advantages over ones written in ink.

Sign any e-form either by entering a user name and password (digital signature) or using a stylus or finger on a touch-enabled screen like a pen (electronic signature). You can collect as many signatures as you need at any point in a workflow process and route the e-form automatically wherever it needs to go.

The entire e-form or just a portion of it that requires a signature can be locked each time it's signed, ensuring that it can't be altered or tampered with. You also can attach any file to an e-form — photos, scanned IDs and more — for identity verification.

Easily incorporate secure signatures into e-forms right out of the box.

Formatta Signature Options

Digital Signatures
Users are authenticated and e-forms are signed and submitted using 128-bit encryption that supports Active Directory, LDAP and third-party databases. Our PKI-based (public key infrastructure) encryption technology ensures that a certificate of authority is in effect at signing.

Electronic Signatures
Apply paperlike wet signatures directly onto e-forms using any input method, including tablet touch screens. Electronic signatures receive a time and date stamp, can be tracked throughout the lifecycle of the signed e-form, and benefit from Formatta's built-in security features.

Signature Device Integration
Through existing relationships with device and software vendors and an industry-standard approach to integration, Formatta can complement virtually any existing signature technology.

Additional Benefits

+ Validate each user against current, verified data — a secure authentication process

+ Protect your users' privacy and ensure the integrity of all data entered in forms

+ Collect multiple signatures in a single e-form interaction or within a multistep workflow

+ Use metadata from signatures and e-form content for automatic indexing into an ECM system

+ Keep a complete audit trail, archiving each signed e-form version and sending audit data to an ECM system

+ Leverage existing security protocols of ECM and other systems to simplify and unify your approach

+ Prevent tampering with forms and signatures by relying on industry-standard security and encryption methods

+ Eliminate the need for costly client-side certificates — Formatta only needs a single digital certificate